

WAR DEPARTMENT  
OFFICE OF THE ASSISTANT SECRETARY OF WAR  
STRATEGIC SERVICES UNIT  
25th & E STREETS, N.W.  
WASHINGTON 25, D.C.

CONFIDENTIAL

1 August 1946

MEMORANDUM FOR: THE ASSISTANT SECRETARY OF WAR  
ATTENTION : Mr. George E. Brewer  
FROM : James H. Drum  
Acting Chief  
Services Branch

1. Effective as of 1 July 1946 employees of the Strategic Services Unit stationed in foreign countries are being paid living and quarters allowances in accordance with Parts A and B of Bureau of the Budget Circular A-8 Revised. In connection with the classification of civilian employees for quarters in accordance with Part A, paragraph 6, we desire to use the following definitions as a guide in determining the proper group into which the employees should fall:

Chiefs of Missions and other principal officers ) Group 2  
directly subordinate to Washington, D. C. )

(Unless otherwise approved by the Director on the basis of existing law and regulations these officials will fall in grades CAF-13 or P-6 or above. Employees in those grades who are not directly subordinate to Washington are listed in Group 3)

Technical and executive employees with grades ) Group 3  
of CAF-9, P-3 or above and not covered by Group )  
2. )

All other employees with grades under CAF-9 ) Group 4  
or P-3. )

2. It is believed that designations of employees in groups on the basis of the above definitions are in line with the procedures set forth in Bureau of the Budget Circular A-8 and War Department CPR-125. It would be appreciated if you would investigate this matter and advise if you consider it appropriate for the SSU to proceed to make payments for quarters allowances on this basis.

FOR THE DIRECTOR:

*James H. Drum*  
JAMES H. DRUM  
Acting Chief, Services Branch

\*Army review  
completed\*

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